



Job Announcement

Child Rights Coalition Cambodia (CRC-Cambodia), formerly the NGO Coalition on the Rights of the Child (NGOCRC), was founded in 1994 as an alliance of 63 national and international non-governmental organizations focused on child rights. The coalition has a long history of working in Cambodia to promote and protect children’s rights, including advocating and ensuring support for the Convention on the Rights of the Child (CRC). CRC-Cambodia currently is looking for potential candidates to be a **Project Intern** for the full-time staff based in Phnom Penh.

Purpose	The position will assist project coordinator in coordinating with children, youth and NGO partners to engage in the project implementation toward project outcomes and goals.
Dimensions of the Position:	
<ul style="list-style-type: none"> ▪ Assist project coordinator in coordinating with children, youth and NGO partners to engage or participate any meetings/trainings/forums organized by CRC-Cambodia ▪ Support in preparing logistic arrangement for the meeting/trainings ▪ Regular update the information related to project implementation to project coordinator and relevant stakeholder ▪ Assist project coordinator in organizing trainings/meeting or dialogues ▪ Prepare report or minute and submission to project coordinator ▪ Other tasks assigned by supervisor 	
Qualifications of this position:	
Education	University Degree or evidence of advanced study in University Degree or evidence of advanced study in social work, development, law, and other related fields.
Requirement	<ul style="list-style-type: none"> ▪ Have basic skills on child and youth engagement and computer; ▪ Committed in working with children, youth and CSOs ▪ Available to work from Monday to Friday around 4hours per day ▪ Willing to learn, adapt, and navigate the dynamic world of project coordination ▪ Initiative, commitment, self-motivation and an ability to work independently and in a team ▪ Do not have any history of child abuse and SAY NO TO CHILD ABUSE.
Criteria	<ul style="list-style-type: none"> • Age between 18 to 25 years. • Have basic skills on child and youth engagement and computer. • Demonstrated dedication to be actively involved in the project. • Willingness to collaborate and work with children, youth and CSOs • Good communication skills and team spirit. • Understanding of child participation and Child Rights and women rights implementation in Cambodia and in the region • Have concept of child friendly environment
Languages	Good at English and Khmer both in writing and speaking
<p>The Interested candidates for this position are invited to send their applications in one file (pdf file) along with three references to email address info@crc-cambodia.org and cc to fam@crc-cambodia.org. Only short-listed candidates will be notified. For more, please visit our website: http://crc-cambodia.org. CRC-Cambodia is an equal opportunity employer and offers a competitive package, including:</p> <ul style="list-style-type: none"> – Mentoring and professional development to support your growth and career aspirations 	

- Insurance (NSSF)
- Government public holidays and 18-day annual leave
- Working hour is 40hrs per week from Monday to Friday
- Flexible working hours

We are putting child rights/safety first so our recruitment process includes background checks, reflects our child and young people safeguarding policy is required.

Note: This position is open for Cambodian people only.